

Aichi University of the Arts

Application Guidelines for Artist in Residence 2024

1. Program Objectives

Aichi University of the Arts (AUA) invites artists from around the world to the university through an artist-in-residence (AIR) program with the goal of promoting collaboration in education and artistic activities. By inviting artists, (including artist groups) who are actively engaged in artistic endeavors, the university aims to enhance exchanges among artists, faculty members and students, and thereby adds some fresh air to the university as an education and research hub with an active atmosphere.

2. Program Outline

Aichi University of the Arts invites internationally active artists to the university with the aims to:

- improve and enhance arts education
- facilitate collaboration in artistic activities
- promote exchanges among artists in Japan and abroad, universities, research institutions, etc.
- engage in academic and interdisciplinary activities.

3. Number of Resident Artists

1 person or 1 group

*One group is considered as one artist, and all the grants provided are for one artist, including those for travel, accommodation, and production expenses.

4. Eligibility

An applicant is expected to:

- be an artist active at present, and will continue to be active in the future;
- speak Japanese or English necessary for daily life and exchange events;
- consent to the invitation conditions of the program, and work on active exchange with students of AUA and community residents;
- have his/her living-base in the campus of AUA and have full responsibilities for his/her life and production during the period of the program; and
- be careful of his/her health both physically and mentally.

5. Focus Area

Fine Arts (painting, sculpture, installation, print making, design, photography, film, etc.)

6. Residency Period

The period of invitation is 30 days or more but 100 days or less during a period from June 3, 2024 (Monday) to December 13, 2024 (Friday).

* The invitation period will be fixed after consultation between the applicant and the university staff.

* AUA is closed for the summer holidays during the period from the second week of August to the fourth week of September. During the period, the exchange program is suspended (but the AIR can continue artwork production and stay). Also, the on-campus facilities cannot be available between the second week and third week of August. This period is not included in the invitation period (the AIR is not allowed to stay on campus).

7. Application Procedure

◆ Filling in the form on website

Please fill in the application form with the necessary information on the AUA website, and transmit the form.

URL of the AUA website: <https://www.aigeiweb-form.jp/form.php?form=5be944297d6d1>

(1) Application form [attached form].

*Convert to PDF and attach to the application form.

*Application form [as per Appendix]: one facial photo taken within the past six months to be attached to the application form.

(2) Portfolio of Artworks: portfolio or images of works (any number of works, up to 10 MB in total).

The file formats for work images should be jpg (jpeg), png, gif and/or PDF.

*If you have a URL for your video work, please fill in the application form.

◆ **Application period**

October 6, 2023(Friday) to November 10, 2023 (Friday) (must reach AUA by this date JST)

[Notes]

* **Submission of the application documents by e-mail is not acceptable.**

* Application form submitted after the deadline will not be accepted for any reason.

* When applications and other documents are sent by post, they will not be received or returned.

8. Selection Process

The application documents are assessed at the Social Relations Center of AUA and the AIR (to be) is selected.

The selection outcome is noticed to all applicants via e-mail by mid-January, 2024. For the details about the selection outcome, AUA is unable to answer.

9. Provisions

The program is carried through under the following conditions:

◆ **Support**

Production fees ,living expenses and Traveling expenses:

400,000 yen is paid to the artist by installment under the regulations of AUA

*Including Costs of Materials, Traveling expenses, and Advertising expenses of AIR events

Accommodation:

A single room of the faculty staff residency building on campus is provided.

The room is equipped with a bathroom, air conditioner, refrigerator, washing machine, bed, cooking heater, and Internet.

Studios:

One studio on campus is provided.

The AIR can use the on-campus facilities, including the craft center, only during the period of invitation and as far as the use does not interfere with any coursework or event of AUA.

◆ **Activities**

The AIR is required to attend one or more of the following exchange programs in addition to artwork production during his/her stay:

- Introduction lecture for AUA students: During the stay of the AIR.
- Opening or exhibition of artwork production to the public in the form of open studio (presentation of accomplishments): During the stay of the AIR
- Other workshops and voluntary plans can be brought into operation unless they do not interfere with any coursework or event of AUA.

*The applicant details the contents of the artwork production and exchange program in the activity plan of application form.

*Implementation period will be fixed through coordination with the artist.

Exhibition

- After the exhibition, the artist removes his/her artworks by him/herself.
- The artist must set up his/her artworks and maintain them during the period of the exhibition on his/her own responsibility.
- The AIR submits the records of the activities as accomplishments of the artwork production during his/her stay (digital data of production process, artwork photos, production scenes and exhibition scenes, and artwork list).
- To bring back the objects used for the presentation of his/her accomplishments (artworks, exhibits, etc.), the AIR arranges for the packing and carriage and bears all transportation expenses.
- If any of the artworks fall under any of the following categories, the artist discusses and coordinates with the AUA staff beforehand:
 - ⇒ Artwork which emits sound or noise, which is perishable, which emits odor, which requires high-

capacity power source, or which may exert influence on surroundings.

• Having any exhibition of the artworks to the public, etc., the AIR states clearly that they were produced during the period of the “Artists in Residence Program of Aichi University of the Arts.”

◆ Others

Activity record

AUA takes photos and videos to keep a record of the works and activities of the resident artist during the program. Copyrights of all the works produced in this program belong to the people who create the works. Copyrights of all photos, videos, and other contents recorded by AUA belong to AUA, and AUA has the right to use them for public relations which serve the public interest. AUA can use all of these materials for free.

After the program, the AIR is required to submit a notification of completion and a report to AUA. The report may be posted on our website.

Maintenance and management of accommodation facilities and studios

The AIR is responsible for cleaning the private room where he/she stays and the studios which he/she uses. After the program, the AIR is responsible for returning all facilities and fixtures in the restored original state.

Collection of income tax

For the AIR invited from a country does not have a tax treaty with Japan, 20.42% income tax is collected from the grants for production and living expenses. Also, for the AIR from a country has a tax treaty, if the treaty is not adapted, 20.42% income tax is collected. For the AIR living in Japan, 10.21% income tax is collected.

Insurance and visa

In preparation for illness and injury and for damage to the property during his/her stay, the AIR is obliged to take out health insurance, liability insurance, etc. on his/her own. The artist based overseas acquires a passport and a visa to enter Japan if necessary. (The cost should be covered by the artist.) For details, contact the Japanese Embassy in his/her country.

*If the artist fails to satisfy the conditions of invitation above or acts against the interest of AUA, the program may be terminated and the support may be cancelled.

10. Inquiry

For any question and further information, please contact the following by e-mail:

Aichi University of the Arts, Art Information and PR Section
1-114 Yazakosagamine, Nagakute, Aichi, 480-1194, Japan
E-mail: geijo(at) mail.aichi-fam-u.ac.jp

*Please replace “(at)” with “@”.

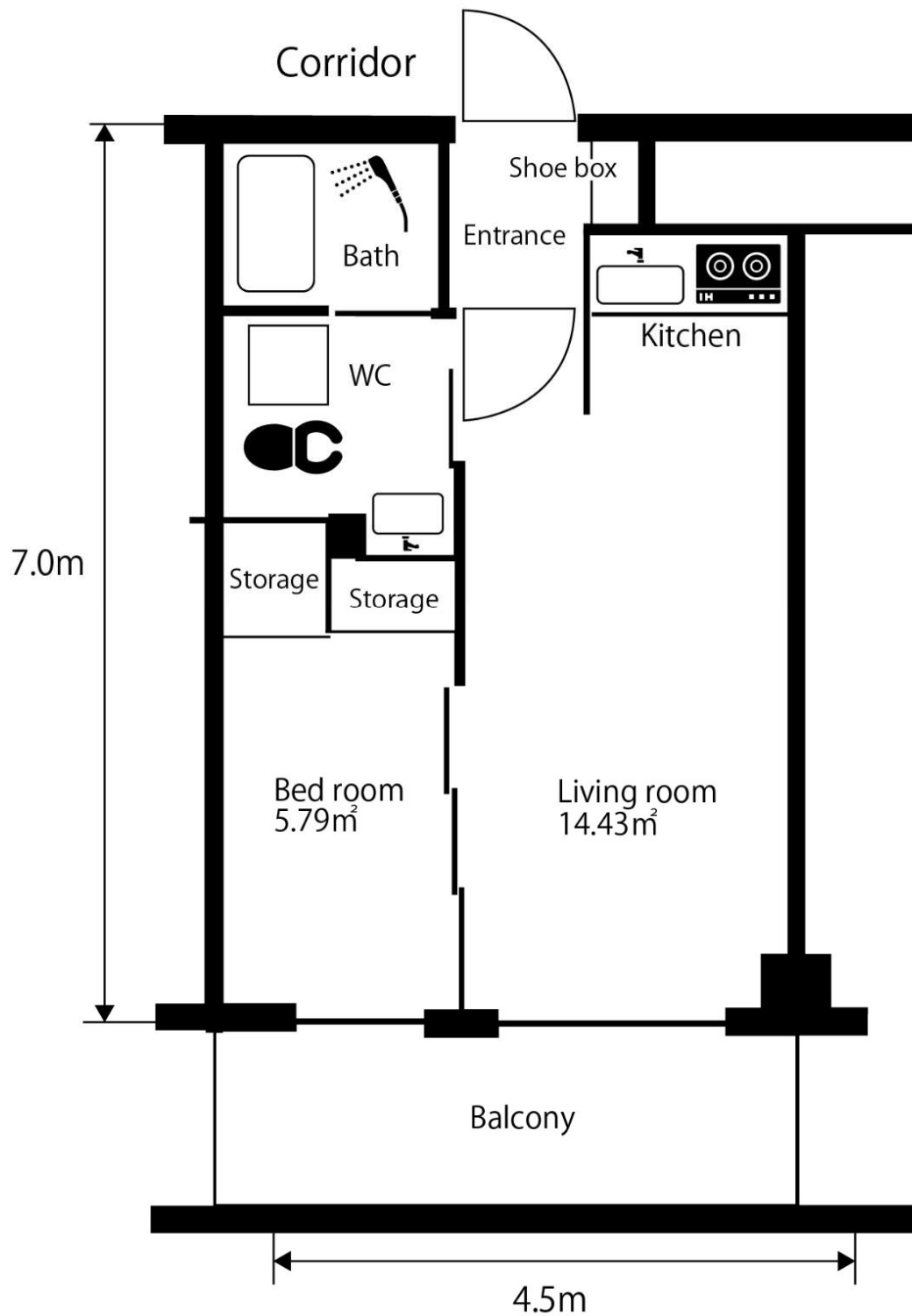
Website: <https://www.aichi-fam-u.ac.jp/>

31 Dormitory

<https://www.aichi-fam-u.ac.jp/e.amk.hp.transer.com/guide/guide02/guide02-01.html>



living Space



10 Former Faculty of Music Building

[https://www.aichi-fam-](https://www.aichi-fam-u.ac.jp/e.amk.hp.transer.com/guide/guide02/guide02-01.html)

[u.ac.jp.e.amk.hp.transer.com/guide/guide02/guide02-01.html](https://www.aichi-fam-u.ac.jp/e.amk.hp.transer.com/guide/guide02/guide02-01.html)



AIR Working Space

